TRC Terms & Agreement

3269 Roanoke Road
Kansas City, MO 64111
www.scrapskc.org
816.522.4305

After receiving verification of your membership, log in to your Teacher Resource Center (TRC) account.

- Read and sign the full Terms and Agreement
- Pay the annual $35 membership fee
- Schedule your shopping experience.

Policies and Procedures Summary

- Teachers must show up for their scheduled shopping experience. You must provide notice within 24 hours of your appointment time to avoid a "no show." Teachers with two "no shows" will have their shopping privileges **revoked.**
- All teachers must present a school photo ID each time they check in to shop.
- Teachers who require medical assistance may bring a shopping companion for assistance. Children, spouses, or unregistered teachers are not permitted to accompany shoppers. If you need to bring a guest to your appointment, you must provide notice. They must wait in a designated waiting area while you shop.
- Items provided by the Teacher Resource Center(TRC) are for use in your classroom and for your students only. Teachers found shopping for other teachers, for purposes other than your classroom, or reselling items will have their shopping privileges **revoked**.
- The Teacher Resource Center (TRC) is not responsible for determining the appropriateness of materials for students or classrooms.
- All items in the store are available on a "first-come, first-serve" and "as is" basis.
- Teachers must abide by item limits and not over-fill their shopping cart. Item limits are placed on certain items to ensure sufficient inventory for all teachers.
- Large items, such as furniture pieces, are not the responsibility of ScrapsKC staff to move or transport.

Non-Profit Status
The Teacher Resource Center(TRC) is a program operated by ScrapsKC. ScrapsKC is a 501(c)(3) non-profit organization. Supply or financial donations to ScrapsKC is tax-deductible. A receipt for donations will be provided upon request. Refer to your accountant for more tax information.

Questions
Inquiries can be sent to briana@scrapskc.org or call 816-608-1537.

Name_____ Date _____

Employee_____

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